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| \\dms-ms10\users\syfretts\My Pictures\Deerlake-Crest-LH2.jpg | **Deerlake Middle School**  **9902 Deer Lake West**  **Tallahassee, FL 32312**  Office (850) 922-6545  Guidance (850) 922-6990  Fax (850) 488-3275 | **Principal**  *Stephen Mills*  **Assistant Principal**  *Sherrhonda Faison*  **Assistant Principal**  *Robin Oliveri*  **Assistant Principal**  *Taita Scott* |

**2024-2025 BUCKS AFTER SCHOOL APPLICATION**

Deerlake is excited to offer an afterschool program the 2024-2025 school year! **Please know that in order to ensure funding for this program, we must have at least 15 participants.** Should the program not have at least 15 participants, you will be notified and your first cycle payment will be reimbursed along with the registration fee.

**EDEP Hours & Location**: Supervision will begin at 3:50 PM until 6:00 PM; all students must be picked up by 6:00 PM. Students are to meet in the Learning Commons after school.

**Enrollment:** A non-refundable registration fee of $25 must be attached to the completed registration form. Students must have completed application and cycle payment turned in order to attend.

**Tuition**: **Each cycle payment is $150 per session and is due one day prior to the start of each cycle (a late fee of $10 will be applied if payments are not made on time)**. Payments can be paid through the e-Funds portal (beginning the 2nd Cycle) or by check/money order payable to “Leon County Schools” (we do not accept cash). Drop-ins welcome at a $15 fee per day, due prior to or on the day of drop-in. **The first cycle and registration fee must be paid by check/money order.**

**Pick Up:** Pick up will be in the back circle in front of the gym. Please text on the Remind App when approaching so we can have your student out and waiting for you. A parent/guardian signature will be required at pick up.

**Get Reminders:** Join our after School Remind to get payment reminders and to receive updates on alternate drop off locations (when applicable). Text @dmsafter to 81010 to join.

**Attendance**: If your student is absent or is picked up prior to the school’s dismissal, please let us know on Remind or by emailing [watkinsl@leonschools.net](mailto:watkinsl@leonschools.net).

**Holiday/Teacher Planning/Early Release Days:** We are closed on all holidays, teacher planning days, and early release days.

**Discipline Policy:** Our afterschool will not tolerate discipline concerns. Students will be given a warning for the first offense, a parent will be contacted for the second offense, and students will be removed for the reminder of the billing cycled. The fees will be forfeited if a student is removed for disciplinary reasons.

**Snacks:** We will have a snack for your student during afterschool, but please ensure your student has a refillable water bottle and additional snacks if needed.

**Deerlake’s Afterschool**

**Session Payments Due Date**

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| --- | --- | --- |
|  | **Session Dates:** | **Payment Due Date:** |
| **Session 1:** | August 12th – September 5th | When you register |
| **Session 2:** | September 6th – October 1st | Thursday, September 5th |
| **Session 3:** | October 2nd – October 29th | Tuesday, October 1st |
| **Session 4:** | October 30th – December 2nd | Tuesday, October 29th |
| **Session 5:** | December 3rd – January 13th | Monday, December 2nd |
| **Session 6:** | January 14th – February 7th | Monday, January 13th |
| **Session 7:** | February 10th – March 6th | Friday, February 7th |
| **Session 8:** | March 7th – April 9th | Thursday, March 6th |
| **Session 9:** | April 10th – May 6th | Wednesday, April 9th |
| **Session 10:** | May 7th – May 23rd  \*\*Prorated 10 day | Tuesday, May 6th  (Total: $83.30) |

**Late Payment Policy**

Payments are due one day prior to the start of each cycle (see dates above). All payments must be in the form of a check, money order, or made through our e-funds portal. If payments are not received by the start of each cycle, **a $10 late fee** will be assessed and students may not be permitted to attend until payment has been received. Failure to pay on time could result in dismissal from EDEP program.

**Late Pick Up Policy**

All students must be picked up no later than 6:00 PM. A late fee of $1 per minute will be assessed and must be paid before the next cycle date. Failure to pick up on time could result in dismissal of our afterschool program.

If you have any other questions or concerns, please contact LaNandra Watkins at [watkinsl@leonschools.net](mailto:watkinsl@leonschools.net)

**Deerlake Middle School Before School / Afterschool**

**2024-2025 Registration Form**

**Child’s Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Grade**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- |
| **Contact Information:** | |
| Guardian #1 Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Guardian #2 Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Relationship to Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Relationship to Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Daytime Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Daytime Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Emergency Contact & Permission to Drop Off/Pick Up for your child (if different from above):

|  |  |  |
| --- | --- | --- |
| Name | Daytime Phone | Relationship to Student |
|  |  |  |
|  |  |  |
|  |  |  |

List any information about your child that we may need to be aware of (***including food or other allergies***): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_ I would like to register my child for the Before School Program and . . .**

* Signed up for Reminds by texting @dmsbefore to 81010

**Get a 10% discount if**

**attending both!**

* Included the Cycle 1 Payment of $125

**\_\_\_\_\_\_ I would like to register my child for the Afterschool Program and . . .**

* Signed up for Reminds by texting @dmsafter to 81010
* Included the one-time registration fee of $25 and the Cycle 1 Payment of $150

**Parent Waiver:** I do hereby release any and all personnel relating to Leon County Schools from any liability and/or damages as a result of participation in before school. I also waive all rights of entitlement concerning such loss.

**By signing below, you are acknowledging that you will adhere to the late pick up fees (afterschool program), the late cycle payment fees as listed on the proceeding pages, and the parent waiver.**

**Parent Signature(s):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Both parties responsible for fees must sign. One signature indicates 100% responsibility for payment.